



## Staff Report

**TO:** Oyster Point Marina Committee  
**FROM:** Steve McGrath, General Manager  
**DATE:** March 30, 2017  
**SUBJECT:** Oyster Point Development; City/District Agreement; Drake Marine

**Recommendation:**

Discuss the three items on the agenda, and, per Commission direction, provide direction to staff.

**Policy Implications:**

Direction of the Harbor Commission: "Direct the Oyster Point committee and staff to work with the Liaison Committee and City of South San Francisco staff on drafting an updated agreement, for consideration by this Commission, for operation of the marina and land side facilities at Oyster Point."

**Fiscal Implications/Budget Status:**

Unknown at this time

**Background:**

**1 Update on Oyster Point Development project:**

See attached PowerPoint presentation from the March 21, 2017 meeting between OPD and the Oyster Point Yacht Club.

Staff will verbally provide additional information as may be available at the time of the meeting.

**2 City/District Agreement:**

The Board of Commissioners discussed this matter at the meeting of February 15, 2017 and voted to "Direct the Oyster Point committee and staff to work with the Liaison

Committee and City of South San Francisco staff on drafting an updated agreement, for consideration by this Commission, for operation of the marina and land side facilities at Oyster Point.”

The City of South San Francisco recently approved a budget amendment allowing for funds to develop a plan for the site outside of the project that will be underway later this year. From the SFSF staff report:

*City Manager / Oyster Point Phase IIC Master Plan and Technical Studies +\$300,000 (one-time)*  
The City Council provided direction for staff to develop a Master Plan for Oyster Point Phase IIC. This effort is needed now to coordinate efforts with the other phases of the project on site and discussions with the Harbor District on a new JPA. The scope of work, schedule and budget are attached to the staff report.

See attached scope and budget. Staff recommends that the District approach SSF about participating in this planning process. Any financial participation will be subject to Board approval. Participation in the SSF process will provide the District “a seat at the table” and should happen in addition to, and not in place of, any additional studies or analyses that will be necessary as part of the development of a new agreement.

### **3 Drake Marine:**

Boat storage: Drake Marine is a tenant of Oyster Point Development (OPD) and under the sub-lease agreement, operates dry boat storage for approximately 250 boats. Jim Drake has requested the District allow for the development of dry boat storage on District controlled property, as his site will no longer be available once the first phase of the development project begins. After much discussion with Mr. Drake, staff’s position is that this is not in the best interests of the District at this time, and has communicated this to Mr. Drake.

Fuel dock: The fuel dock has not been maintained and the District has put OPD/Drake Marine on notice regarding the deferred maintenance.

#### **Attachments:**

[Oyster Point Phase IC Implementation – March 21, 2017](#)

[Oyster Point Marina – Phase 2 Concept Plan](#)

[Drake Marine](#)